



NORTHEAST PEDIATRICS



FINANCIAL POLICY

Patient Name _____

Date of Birth _____

Thank you for choosing **NORTHEAST PEDIATRICS** for the care of your child. We welcome you to our practice. We are committed to providing competent and compassionate health care. In order to better serve you, we want you to understand our financial policy. **Please sign below that you have read and agree to this Policy.**

BASIC Policy: Payment for service is due in full at the time service is provided in our office.

INSURANCE: As a courtesy, we will bill your insurance carrier for you if proper paperwork is provided to us. Co-payments and deductibles are due in full at the time of service. Your insurance policy is a contract between you and the company. The agreement is a private one and we are not a party to your contract. If you do not inform us of any special requirement or guidelines in your contract and we subsequently order services not covered, we will have no choice but to bill you directly. We do not routinely research why and insurance carrier has not paid or why it paid less than anticipated for care provided. If an insurance carrier has not paid within **60 DAYS** of billing, the amount due will be your responsibility and will be payable in full by you. If your insurance carrier changes, you must notify us immediately. If insurance information is not provided within **30 DAYS** of office visit, you will be responsible for any visits during that time frame.

NONCOVERED SERVICES: Please be aware that some of the services we provide may be non-covered or are not considered reasonable and necessary under your policy, but have been deemed to be in the best interest by your physician. Any care not paid by your existing insurance coverage will require full payment at the time of services or upon notice of insurance claim denial. Periodic preventive health services may or may not be covered under your health policy or may have annual limits. However, they may be required by your physician. Any care not paid for by your insurance carrier will be payable by you in full.

PAYMENTS: If you have a balance due on your account, you will receive statements from our office. The letter you receive from your insurance carrier with explanation of benefits will show amount that us your responsibility. This is considered as your first statement. If no payment is received within 30 days, an additional statement will be mailed. Postage and late charges will accrue for additional statements. **Please remember that when you receive our statement, you have already received quality healthcare from our physician. Prompt payment upon receiving your statement is appreciated.**

MINOR PATIENTS: The adult accompanying in the child is responsible for full payment. If a balance is due at anytime, it is your responsibility to transfer of amount due to the parent/adult who accompanies the child to the office. In case of divorced parents, legal payment arrangements must be worked out prior to appointment.

MISSED APPOINTMENTS: In fairness to other patients and the doctor, we require at least 24 hour notice to cancel appointments. You may be charged for missed appointments. Patients who repeatedly miss appointments without notice may be dismissed.

ACKNOWLEDGEMENT AND AUTHORIZATION:

I have read, understand, and agree to the above Financial Policy. I understand that charges not covered by my insurance carrier, as well as co-payments and deductibles, are my responsibility. I authorize Northeast Pediatrics to release any medical or other information to my insurance company when requested.

Signature

Date

Printed Name

